

Position Title: Chief Innovation Officer

Department: Innovation

Reports to: Chief Executive Officer, Deputy Chief Executive Officer and ***Chief Financial Officer*** on a limited basis Reporting to this position: Deputy Chief Innovation Officer for Institutional Development, the Marketing, Promotions and Recruitment Coordinator and the Coordinator of Technology.

Job Summary

As Chief Implementation and Innovation Officer you will have responsibility for supporting the continued growth and innovation of CEC schools. This will include designing and defining ways to measure and then achieve sustained annual growth in the areas education, philanthropy and private donor identification.

Nature and Scope of Position

- As Chief Implementation and Innovation Officer you will have responsibility for supporting the continued growth and innovation of CEC schools. This will include designing and defining ways to measure and then achieve sustained annual growth in the areas education, philanthropy and private donor identification.
- Developing and continuously improving an implementation strategy for CEC Schools, as well as related frameworks, policies, regulations and processes.
- Developing and regularly improving a implementation strategy for education, philanthropy and private donor identification. With a 5-10 year time horizon and work with both internal and external partners to ensure its implementation.
- Facilitating the development and execution of an annual programmer of work to implement CEC's implementation strategies, working with the
- Implementation and Innovation Committee, support organization(s), and other CEC bodies and staff, as well as contributors.
- Identifying, prioritizing, and assessing implementation-related challenges likely to emerge over a rolling 3-5 year time frame, as well as facilitating the development and donor options for addressing priority issues.
- Ensuring that the Implementation and Innovation Committee has the necessary supporting resources in place to effectively conduct its business in an effective and efficient manner.
- Directing the recruitment and retention of new and prospective teachers.
- Assisting the Chief Academic Officer and Deputy Chief Executive Officer in finding new and innovative ways to develop a vibrant school culture.

Qualifications:

- Bachelor's degree from an accredited college or university in educational administration, urban development, public administration or any degree and the equivalent skills necessary to full-fill the duties
- Experience with educational programming
- Experience in project management, fund development or non-profit
- Experience in leading large-scale educational program development and innovation; Or combination of applicable education, training and experience which provides the knowledge, abilities, and skills necessary to perform effectively in the position.